

# LSL Community Association Architectural Control Committee

## Application for Architectural Review

**NOTE:** A \$100.00 fine per month will be assessed without ACC approval on any property alterations covered under ACC guidelines. **(Article XXXVI, LSL By-Laws)**

Property Owner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Lot \_\_\_\_\_ Plat \_\_\_\_\_ Phone \_\_\_\_\_

NOTE: ACC meetings are conducted on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month starting at 6:30 PM. Applicants are encouraged to attend the meeting to present their application request and answer questions during the public comment portion of the meeting. Applicants will be notified of the Committee's decision within five (5) business days following the meeting date.

Lakefront project applications must be submitted 10 days prior to the meeting date. All other applications must be submitted by 5:00 PM on Monday, the week of the ACC Meeting. Applications determined to be "incomplete" shall not be considered "submitted".

**Please Indicate below ALL of the work that will be included in this project and complete the relevant sections on the following pages. Only relevant pages need be submitted.**

	Project Item		Project Item
	New Construction		Dock*
	Exterior Colors (including new construction)		Lift/Canopy*
	Tree Removal		Canopy Screens
	Satellite Dish		Room Addition/Alteration
	Fence		Deck
	Swimming Pool		Patio
	Retaining Wall		Other
	Seawall*		

\*Lakefront projects require the approval of the ACC, the Water Patrol, CA Staff (General Manager and Maintenance) and the CA Board.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date Initial Application Received: \_\_\_\_\_ Member Code: \_\_\_\_\_

Is application "complete" including submittal of supporting documentation \_\_\_ Yes \_\_\_ No

Missing Documentation: \_\_\_\_\_

Date(s) Applicant Notified of Application Deficiencies: \_\_\_\_\_

Date(s) Application Resubmitted: \_\_\_\_\_

Is Applicant "current" with payment of Annual Assessment and any/all other moneys owed to the CA? \_\_\_ Yes \_\_\_ No

Date Application Accepted: \_\_\_\_\_

**You can send documents by email to: [ACC@lslca.com](mailto:ACC@lslca.com) Phone: 636-625-8276, Ext 109**

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**Application for Architectural Review**

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Property Owner \_\_\_\_\_

Address \_\_\_\_\_

General Description of Project: \_\_\_\_\_

**New Construction** (A fee of up to \$1,000 per month may be assessed for commencing new home construction without prior approval from ACC or LSL Board of Directors)

**Note:** *Property Owner and Construction managers are urged to review "New Construction Guidelines" on pages 11 – 13 of the LSLCA Architectural Guidelines prior to submitting building plans to city or ACC.* \$75.00 fee must accompany application. LSL city permit must also be obtained before construction begins.

Square Ft. 1<sup>st</sup> floor \_\_\_\_\_ 2<sup>nd</sup> floor \_\_\_\_\_ Total \_\_\_\_\_  
Setbacks: Front \_\_\_\_\_ Back \_\_\_\_\_ Side \_\_\_\_\_ Side \_\_\_\_\_

**Note:** Site plan, construction plan and elevations must be submitted prior to review.

**Room Addition --- Alteration --- Deck --- Patio:** (Circle One)  
(Article V – Sections A, G. ACC Guidelines) \$25.00 application fee.

**NOTE:** A city permit must be obtained before construction begins.

Square footage added: \_\_\_\_\_

**Note:** Site plan, construction plan and elevations must be submitted prior to review. Also provide photos of area of construction.

**Color Review** (Includes new construction) *Article IV Section O, ACC Guidelines*

**Note:** List new material and colors and which colors will remain the same. A photo **must** be submitted of the exterior of the home.

Roof: \_\_\_\_\_ Chimney Flue: \_\_\_\_\_ Gutters: \_\_\_\_\_

Siding/Field: \_\_\_\_\_ Trim: \_\_\_\_\_ Corner Boards \_\_\_\_\_

Fascia Boards \_\_\_\_\_ Shutters: \_\_\_\_\_ Columns: \_\_\_\_\_

Entry Door: \_\_\_\_\_ Garage Door: \_\_\_\_\_ Brick/Stone: \_\_\_\_\_

Other \_\_\_\_\_

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General Description of Project: \_\_\_\_\_

**Swimming Pool:** (Article V – Section H, ACC Guidelines)

**Note:** City approval to be obtained prior to construction. \$25.00 application fee.

Size \_\_\_\_\_ Building materials: \_\_\_\_\_

**Site plans, elevation, and product brochure must be attached.**

**Fence:** (Article V – Section I ACC Guidelines) \$25.00 fee to accompany application.

*As a rule, privacy fences are not allowed unless they surround an in-ground pool.*

Reason for fence. \_\_\_\_\_

Height \_\_\_\_\_ Material \_\_\_\_\_ Color \_\_\_\_\_

**Site plans, elevations and product brochure to accompany request.**

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**Trees:** (Article 1 – Section D, ACC Guidelines) Trees must be preserved if possible. No tree more than 4” in diameter measured 2’ above ground level shall be removed without ACC approval. A photo is required for all trees being removed. All trees 24” or more in diameter require a tree permit from the City of Lake St. Louis.

Dead trees shall be removed and stumps cleared to ground level. ACC must be advised.

# of trees to be removed \_\_\_\_\_ Reason for removal \_\_\_\_\_

(Must have minimum of 2 trees in both front & back yard) No. of trees to be replaced: \_\_\_\_\_

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**Satellite Dish** (Article IV -- Section F-1, ACC Guidelines)

**Drawing or photo must be attached showing placement of dish.**

Name of Installer or Satellite company \_\_\_\_\_

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General Description of Project: \_\_\_\_\_

**Retaining Wall/Seawall** (Article I – Section G, ACC Guidelines)

**\$25.00 Application Fee. Site plans, elevations and material brochure must be submitted.**

Purpose of Wall: \_\_\_\_\_

Material: \_\_\_\_\_ Length: \_\_\_\_\_ Average Height: \_\_\_\_\_

**Dock and/or Boat Lift/Canopy:** (Article III – Section C, ACC Guidelines)

**\$25.00 Application Fee. Attach site plan, dock drawings, material and/or product brochures.**

**NOTE:** All docks and hoists must receive a license from LSL Board of Directors before submitting ACC application.

Dock Size: \_\_\_\_\_ Footage of lake frontage: \_\_\_\_\_

Dock Material/Manufacturer: \_\_\_\_\_

Lift Size and Manufacturer: \_\_\_\_\_

Canopy Color and Manufacturer: \_\_\_\_\_

**Canopy Screen** (Article VII -- Section F, ACC Guidelines)

**Attach product information.**

Name of Manufacturer and Installer: \_\_\_\_\_

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General Description of Project: \_\_\_\_\_

**Other**

**Provide information for work elements as appropriate. Include all product information.**

Materials of Construction: \_\_\_\_\_

Dimensions: \_\_\_\_\_

Color: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

